

INTERNATIONAL
STANDARD

ISO/IEC
12119

First edition
1994-11-15

**Information technology — Software
packages — Quality requirements and
testing**

iTeh STANDARD PREVIEW

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Technologies de l'information — Logiciel — Exigences qualité et essais

ISO/IEC 12119:1994

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Reference number
ISO/IEC 12119:1994(E)

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Foreword

ISO (the International Organization for Standardization) and IEC (the International Electrotechnical Commission) together form a system for worldwide standardization as a whole. National bodies that are members of ISO or IEC participate in the development of International Standards through technical committees established by the respective organization to deal with particular fields of technical activity. ISO and IEC technical committees collaborate in fields of mutual interest. Other international organizations, governmental and non-governmental, in liason with ISO and IEC, also take part in the work.

In the field of information technology, ISO and IEC have established a joint technical committee, ISO/IEC JTC 1. Draft International Standards adopted by the joint technical committee are circulated to national bodies for approval before their acceptance as International Standards. They are approved in accordance with procedures requiring at least 75 % approval by the national bodies voting.

International Standard ISO/IEC 12119 was prepared by Joint Technical Committee ISO/IEC JTC 1, *Information technology*.

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Information technology – Software packages – Quality requirements and testing

1 Scope

This International Standard is applicable to software packages. Examples are text processors, spreadsheets, data base programs, graphics packages, programs for technical or scientific functions, and utility programs.

It establishes

- requirements for software packages (quality requirements);
- instructions on how to test a software package against these requirements (instructions for testing, in particular for third party testing).

It deals only with software packages as offered and delivered. It does not deal with their production process (including activities and intermediate products, e.g. specifications). The quality system of a supplier is outside the scope of this International Standard.

NOTE – Some software needs additional requirements, e.g. safety-critical software.

The intended users of this International Standard include

- a) suppliers when
 - 1) specifying requirements for a software package;
 - 2) designing a form to describe products;
 - 3) assessing their own products;
 - 4) issuing declarations of conformity [ISO/IEC Guide 22];
 - 5) applying for certificates or marks of conformity [ISO/IEC Guide 23];

b) certification bodies which may wish to establish a third-party certification scheme (international, regional or national) [ISO/IEC Guides 16, 28 and 44];

c) testing laboratories which will have to follow the instructions for testing when testing for a certificate or a mark of conformity [ISO/IEC Guide 25];

d) accreditation bodies for accrediting certification bodies and testing laboratories [ISO/IEC Guides 40 and 58];

e) auditors of testing laboratories when assessing their competence [ISO/IEC Guide 58];

f) buyers who may

- 1) compare their requirements with those described here;
- 2) compare the requirements for the intended work task with the information in product descriptions of existing products;
- 3) look for certified products;
- 4) check otherwise if the requirements are met;
- g) users who may profit from better products.

2 Definitions

For the purposes of this International Standard, the following definitions apply. Definitions from other standards used in this International Standard are reproduced in annex A for convenient reference.

2.1 function: The implementation of an algorithm in the program with which the user or the program can perform part or all of a work task.

NOTES

1 A function does not need to be callable by the user (e.g. automatic backup or saving of data).

2 The notion of a function here is narrower than that used in ISO 2382-14:1978 (in the definitions of failure, fault, maintenance and reliability), but wider than those defined in ISO 2382-2 and ISO 2382-15.

2.2 requirements document: A document containing any combination of recommendations, requirements or regulations to be met by a software package.

NOTE – Examples are a technical or ergonomic standard, a requirements list (or model requirements specification) from a group (e.g. a market sector, technical or user association), a law or a decree.

2.3 product description: A document stating properties of a software package, with the main purpose of helping potential buyers in the evaluation of the suitability for themselves of the product before purchasing it.

NOTE – This term is more specific than the term “system description” in ISO/IEC 2382-20:1990. The purpose of the product description includes that of the “cover information” in ISO 9127. The product description is not a specification; it serves a different purpose.

2.4 user documentation: The complete set of documents, available in printed or non-printed form, that is provided for the application of the product and also is an integral part of the product.

2.5 package documentation: The product description and the user documentation.

2.6 test case: A documented instruction for the tester that specifies how a function or a combination of functions shall or should be tested. A test case includes detailed information on the following issues:

- the test objective;
- the functions to be tested;
- the testing environment and other conditions (configuration details and preparatory work);
- the test data;
- the procedure;
- the expected behaviour of the system.

2.7 maintenance: That part of system maintenance (see A.5.2) which is concerned with modifying a software package.

3 Quality requirements

Subclauses 3.1 to 3.3 contain

- the requirement that each software package has a product description and user documentation;
- requirements for the product description. In particular, there is a requirement that it shall contain specified information and that all its statements shall be testable and correct;
- requirements for the user documentation;
- requirements for the programs and for data, if any, included in the software package.

NOTES

1 The requirements on user documentation, programs and data contain many general requirements (independent from what may be promised in a product description), but they do not include all the properties that users may desire.

2 Certain properties, for example “understandability” and “ease of overview” of the user documentation and of the program messages, are admittedly required in the view of the user. However, due to the difficulty of testing for them with clear-cut and reproducible results these are formulated currently as recommendations only.

3 The requirements in 3.1 to 3.3 are arranged in the same order as the characteristics which appear in ISO/IEC 9126.

A software package conforms to this International Standard if it complies with all the requirements in 3.1 to 3.3. The recommendations (indicated by the use of the verbal form “should”) are optional.

NOTE 4 – Conformity of a product to the requirements in 3.1 to 3.3 may be difficult or impossible to prove. However, a test (including review of documents) according to clause 4 is deemed sufficient to provide the confidence required for a certificate of conformity according to ISO/IEC Guide 2. No formal proof is needed.

3.1 Product description

Each software package shall have a product description.

The product description defines the product. It is a part of the package documentation of the product. It provides information on the user documentation, the programs and, if any, the data.

The main purposes of the product description are

- to help the user or potential buyer in their evaluation of the suitability of the product for themselves. To this extent it is also sales information;
- to serve as a basis for testing (see clause 4).

The product description shall be available for people interested in the product.

3.1.1 General requirements on contents

The product description should be sufficiently understandable, complete and easy to overview for helping potential buyers in the evaluation of the suitability for themselves of the product before purchasing it.

It shall be free from internal inconsistencies. Each term should have the same meaning everywhere.

The statements of the product description shall be testable and correct.

NOTE – This requirement extends to the statements in external requirements documents invoked, if any (see 3.1.2 e).

The following subclauses 3.1.2 to 3.1.8 specify what the product description shall or should include. It may include additional statements on the product.

3.1.2 Identifications and indications

a) Identification of the product description

The product description shall possess a unique document identification. It may be named differently from “product description”, for example: “Functional Description”, “Product Information”, “Product Sheet”.

b) Identification of the product

The product description shall identify the product. The product identification shall have at least the product name and a version or date. If there are two or more variants mentioned in the product description, then each variant shall have at least the product name, a variant name and a version or date.

c) Supplier

The product description shall contain the name and address of at least one supplier.

NOTE – The name and address need not be printed; the rubber stamp of a dealer is sufficient.

d) Work task

The product description shall identify the intended work tasks that can be performed with the product.

e) Conformity to requirements documents

The product description may refer to requirements documents to which the product conforms, in which case the relevant editions shall be identified.

f) Required system

The required system (hardware, software and their configuration) for putting the product into use shall be specified, including manufacturer names and type identifiers of all parts, for example

- processing unit including co-processors;
- main memory size;
- types and sizes of peripheral storage;
- extension cards;
- input and output equipment;
- network environment;
- system software and other software.

Different required systems may be specified, e.g. for different work tasks, different boundary values or different efficiency requirements.

The statement “(or any other ..., if compatible)” may appear in a product description if previously a particular hardware or software product has been identified. The statement “or an updated version if compatible” may appear if previously a version of a product has been identified. The statement “from version X to at least version Y” may appear; “from version X” shall not appear.

NOTE – A statement “from version X” could later become false by the appearance of a version X+3 with which the software package would fail to operate.

g) Interfaces to other products

If the product description makes reference to interfaces to other products, the interfaces or products shall be identified.

h) Items to be delivered

Every physical component of the supplied product shall be identified, in particular all printed documents and all data media.

The form of the supplied programs shall be stated, e.g. source programs, object modules or load modules.

NOTE – Media formats (e.g. diskette formats) need not be indicated because the set of possible formats is determined by the required system (see 3.1.2 f).

i) Installation

It shall be stated whether or not the product installation can be carried out by the user.

j) Support

It shall be stated whether or not support for operating the product is offered.

k) Maintenance

It shall be stated whether or not maintenance is offered. If maintenance is offered, it shall be stated what is specifically included.

3.1.3 Statements on functionality

a) Overview of functions

The product description shall provide an overview of the user-callable functions of the product, the necessary data and the facilities offered.

It shall be clearly stated for each function mentioned (especially for an option or variant) whether it is a part

- of the product;
- of a product extension fully described in the product description;
- of a product extension referenced in the product description;
- of a supplement without guarantee.

NOTE – Not every user-callable function need be mentioned, and not every detail on how a function is called need be given.

b) Boundary values

If the usage of the product is limited by product specific boundary values, these shall be provided. Examples are

- minimum or maximum values;
- lengths of keys;
- maximum number of records in a file;
- maximum number of search criteria;
- minimum sample size.

In the case when it is not possible to provide fixed boundary values (when, for example, they depend upon the application type or upon the input data), then the limitations shall be stated. Permissible combinations of values may be provided and reference shall be made to more specific information in the user documentation.

c) Security

The product description should include information on means, if provided, for preventing unauthorized access, whether accidental or deliberate, to programs and data.

3.1.4 Statements on reliability

The product description shall include information on data saving procedures.

NOTE – It is sufficient to state, for example, that backup is possible by functions of the operating system.

Additional product properties should be described that ensure the functional capability of the product. Examples are

- checks whether input is plausible;
- protection against serious consequences of a user mistake;
- error recovery.

3.1.5 Statements on usability

a) User interface

The type of user interface shall be named, for example, command line, menu, windows, function key, help function.

b) Required knowledge

Specific knowledge required for the application of the product shall be specified. Examples are

- knowledge of a technical area;
- knowledge of an operating system;
- knowledge obtainable by special training;
- knowledge of a language other than that in which the product description is written.

All the natural languages of the user documentation and of the user interface (including error messages and visible data) shall be stated, both of the software package itself and of all other products mentioned in the product description.

NOTE – This requirement exceeds the one in ISO 9127:1988, 6.1.7, where the mention of the languages used is optional.

c) Adaptation to the user's needs

If the product can be adapted by the user, then the tools for this adaptation and the conditions of their use shall be identified. Examples are

- changing of parameters;
- changing of algorithms for computation;
- assignments to function keys.

d) Protection against copyright infringement

If technical protection against copyright infringement can hamper usability, then this protection shall be stated. Examples are

- technical protection against copying;
- programmed expiry dates for usage;
- interactive reminders to pay for copies.

e) Efficiency of usage and user satisfaction

The product description may include data on efficiency of usage and user satisfaction.

NOTE – Such data may follow the guidance of ISO 9241-11.

3.1.6 Statements on efficiency

The product description may include data on the time behavior of the product such as response times and throughput rates for given functions under stated conditions (for example the system configurations and load profiles).

3.1.7 Statements on maintainability

The product description may contain statements on maintainability.

3.1.8 Statements on portability

The product description may contain statements on portability.

3.2 User documentation

3.2.1 Completeness

The user documentation shall contain the information necessary for the use of the product. All the functions stated in the product description and all user-callable functions in the program shall be completely described in the user documentation.

All boundary values given in the product description shall be repeated in the user documentation.

If installation can be carried out by the user, the user documentation shall include an installation manual containing all necessary information (see 3.3.1 a). The installation manual should state the minimum and maximum sizes of the files once installed.

If maintenance can be carried out by the user, the user documentation shall include a program maintenance manual containing all the information that is necessary for the kind of maintenance concerned.

3.2.2 Correctness

All information in the user documentation shall be correct. In addition, its presentation should be free from ambiguities and errors.

3.2.3 Consistency

The documents of the user documentation shall be free from contradiction within themselves, with each other and with the product description. Each term should have the same meaning everywhere.

NOTE – Consistency with programs and data is dealt with in 3.3.1.d.

3.2.4 Understandability

The user documentation should be understandable by the user population that normally performs the stated work task, for example by using an appropriate selection of terms, graphical exhibits, detailed explanations and by referencing useful information sources.

3.2.5 Ease of overview

The user documentation should be easy to overview so that relationships are recognizable.

Every document should have a table of contents and an index.

If a document is not provided in printed form the procedure for printing it should be indicated.

3.3 Programs and data

3.3.1 Functionality

a) Installation

If installation can be carried out by the user, it shall be possible to install the programs successfully by following the information in the installation manual. Each of the required systems given in the product description shall be sufficient for installing the programs.

Following installation it shall be recognizable whether or not the programs can function, for example using supplied test cases or by self-testing with corresponding messages.

b) Presence of functions

All functions mentioned in the user documentation shall be executable in the form given in the user documentation with the corresponding facilities, properties and data, and within the boundary values given there.

NOTE – Since all functions mentioned in the product description shall also appear in the user documentation, it follows that they too shall be executable.

c) Correctness

The programs and data shall correspond to all the statements in the product description and the user documentation. The functions shall be executed in a correct manner for the work task. In particular, programs and data shall comply with all the requirements in any requirements document referenced by the product description.

d) Consistency

The programs and data shall be free from contradictions within themselves and with the product description and the user documentation. Each term should have the same meaning everywhere.

The control of the program operation by the user and the program behaviour (for example, messages, input screen formats and printed reports) should be uniformly structured.

3.3.2 Reliability

The system, comprising hardware, required software and those programs that belong to the product, shall not fall into such a state that the user cannot control it, and shall neither corrupt nor lose data.

This requirement shall even be met in the case that

- capacity is exploited up to the specified limits;
- attempts are made to exploit capacity beyond the specified limits;
- an incorrect input is made by the user or from another of the programs listed in the product description;
- explicit instructions in the user documentation are violated.

Only those possibilities for hardware and operating system interruption that cannot be caught by any program (for example, the key or combination of keys for system operation reset) are excluded.

The programs shall recognize violations of syntactic conditions for input. In the case where a program recognizes an input as erroneous or as undefined, it shall not process this as permissible input.

3.3.3 Usability

With respect to usability, parties to agreements based on this International Standard are encouraged to in-

investigate the possibility of applying the most recent editions of standards in the ISO 9241 series.

Note – In particular parts 10 and 13 of the ISO 9241 series should be considered.

a) Understandability

The questions, messages and results of the programs should be understandable, for example,

- by an adequate selection of terms;
- by graphical representations;
- by provision of background information;
- by the explanations of a help function.

Error messages shall offer detailed information explaining the cause or the correction of the corresponding usage errors (for example by a reference to an item in the user documentation).

b) Ease of overview

Each data medium shall bear the product identification and, if there is more than one medium, a distinguishing number or text.

For the user, when working with the programs it shall always be possible to find out which function is being executed.

The programs should provide information to the user in such a form that it is easily visible and easy to read. The user should be guided by appropriate coding and grouping of the information. Where necessary, the programs should alert the user.

Messages from the programs should be so designed that the user can easily differentiate them by type, for example,

- acknowledgement;
- queries from programs;
- warnings;
- error messages.

Input screen formats, reports and other inputs and outputs should be designed to be clear and easy to overview. Possibilities for this include

- alphanumeric fields are left-aligned;

– numeric fields are right-aligned;

– in tables, decimal points or commas are arranged in the same vertical line;

– field limits are recognizable;

– fields, the use of which is obligatory, are recognizable as such;

– identified input failures are immediately highlighted in the input screen format;

– the user's attention is directed to a change in screen content by a visual or audible sign.

c) Operability

The execution of functions that have serious consequences shall be reversible, or the programs shall give a clear warning of the consequences and request confirmation before executing the command. In particular, erasure and overwriting of data, as well as interruptions of a lengthy processing operation, have serious consequences.

If documenting text is offered in the dialogue, the user should be able to access subclauses of the text in a direct manner, for example, by selection from a displayed table of contents and by a search function based on keywords.

3.3.4 Efficiency

Nothing is required. However, statements on efficiency in the product description shall be conformed to.

3.3.5 Maintainability

Nothing is required. However, statements on maintainability in the product description shall be conformed to.

3.3.6 Portability

Nothing is required. However, statements on portability in the product description shall be conformed to.

4 Instructions for testing

The instructions in 4.1 to 4.5 specify how a product shall be tested against the quality requirements. They include both testing for properties required from all conforming products and testing for properties promised by the product description. They include