

SLOVENSKI STANDARD

SIST EN ISO/IEC 17024:2004

01-april-2004

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SIST EN 45013:1996

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Conformity assessment - General requirements for bodies operating certification of persons (ISO/IEC 17024:2003)

Konformitätsbewertung - Allgemeine Anforderungen an Stellen, die Personen zertifizieren (ISO 17024:2003)

Evaluation de la conformité - Exigences générales pour les organismes de certification procédant a la certification du personnes (ISO/IEC 17024:2003)

Ta slovenski standard je istoveten z: EN ISO/IEC 17024:2003

ICS:

03.100.30	Vodenje ljudi	Management of human resources
03.120.20	Certificiranje proizvodov in podjetij. Ugotavljanje skladnosti	Product and company certification. Conformity assessment

SIST EN ISO/IEC 17024:2004

en

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EUROPEAN STANDARD
NORME EUROPÉENNE
EUROPÄISCHE NORM

EN ISO/IEC 17024

April 2003

ICS 03.120.20

Supersedes EN 45013:1989

English version

**Conformity assessment - General requirements for bodies
operating certification of persons (ISO/IEC 17024:2003)**

Evaluation de la conformité - Exigences générales pour les
organismes de certification procédant à la certification du
personnes (ISO/IEC 17024:2003)

Konformitätsbewertung - Allgemeine Anforderungen an
Stellen, die Personen zertifizieren (ISO/IEC 17024:2003)

This European Standard was approved by CEN on 14 March 2003 and by CENELEC on 18 March 2003.

CEN and CENELEC members are bound to comply with the CEN/CENELEC Internal Regulations which stipulate the conditions for inclusion of this amendment into the relevant national standard without any alteration. Up-to-date lists and bibliographical references concerning such national standards may be obtained on application to the CEN Management Centre or to any CEN or CENELEC member.

This amendment exists in three official versions (English, French, German). A version in any other language made by translation under the responsibility of a CEN or CENELEC member into its own language and notified to the CEN Management Centre has the same status as the official versions.

CEN and CENELEC members are the national standards bodies and national electrotechnical committees, respectively, of Austria, Belgium, Czech Republic, Denmark, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Luxembourg, Malta, Netherlands, Norway, Portugal, Slovakia, Spain, Sweden, Switzerland and United Kingdom.

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EN ISO/IEC 17024:2003 (E)

CORRECTED 2003-07-02

Foreword

This document (EN ISO/IEC 17024:2003) has been prepared by CASCO "Committee on Conformity Assessment" in collaboration with Technical Committee CEN/CLC/TC 1 "Criteria for conformity assessment bodies", the secretariat of which is held by NSF.

This European Standard shall be given the status of a national standard, either by publication of an identical text or by endorsement, at the latest by October 2003, and conflicting national standards shall be withdrawn at the latest by October 2003.

This document supersedes EN 45013:1989.

According to the CEN/CENELEC Internal Regulations, the national standards organizations of the following countries are bound to implement this European Standard: Austria, Belgium, Czech Republic, Denmark, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Luxembourg, Malta, Netherlands, Norway, Portugal, Slovakia, Spain, Sweden, Switzerland and the United Kingdom.

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Endorsement notice

The text of ISO/IEC 17024:2003 has been approved by CEN and CENELEC as EN ISO/IEC 17024:2003 without any modifications.

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NOTE Normative references to International Standards are listed in Annex ZA (normative).

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Annex ZA (normative)

Normative references to international publications with their relevant European publications

This European Standard incorporates by dated or undated reference, provisions from other publications. These normative references are cited at the appropriate places in the text and the publications are listed hereafter. For dated references, subsequent amendments to or revisions of any of these publications apply to this European Standard only when incorporated in it by amendment or revision. For undated references the latest edition of the publication referred to applies (including amendments).

NOTE Where an International Publication has been modified by common modifications, indicated by (mod.), the relevant EN/HD applies.

<u>Publication</u>	<u>Year</u>	<u>Title</u>	<u>EN</u>	<u>Year</u>
ISO 9000	2000	Quality management systems - Fundamentals and vocabulary	EN ISO 9000	2000

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INTERNATIONAL STANDARD

**ISO/IEC
17024**

First edition
2003-04-01

Conformity assessment — General requirements for bodies operating certification of persons

*Évaluation de la conformité — Exigences générales pour les
organismes de certification procédant à la certification de personnes*

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Reference number
ISO/IEC 17024:2003(E)



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Published in Switzerland

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ISO/IEC 17024:2003(E)

Foreword

ISO (the International Organization for Standardization) is a worldwide federation of national standards bodies (ISO member bodies). The work of preparing International Standards is normally carried out through ISO technical committees. Each member body interested in a subject for which a technical committee has been established has the right to be represented on that committee. International organizations, governmental and non-governmental, in liaison with ISO, also take part in the work. ISO collaborates closely with the International Electrotechnical Commission (IEC) on all matters of electrotechnical standardization.

International Standards are drafted in accordance with the rules given in the ISO/IEC Directives, Part 2.

The main task of technical committees is to prepare International Standards. Draft International Standards adopted by the technical committees are circulated to the member bodies for voting. Publication as an International Standard requires approval by at least 75 % of the member bodies casting a vote.

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. ISO and IEC shall not be held responsible for identifying any or all such patent rights.

ISO/IEC 17024 was prepared by ISO/CASCO, *Committee on Conformity Assessment*.

This first edition of ISO/IEC 17024 is based on EN 45013:1989.

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Introduction

This International Standard has been drawn up with the objective of achieving and promoting a globally accepted benchmark for organizations operating certification of persons. Certification of persons is one means of providing assurance that the certified person meets the requirements of the certification scheme. Confidence in the respective certification schemes is achieved by means of a globally accepted process of assessment, subsequent surveillance and periodic re-assessments of the competence of certified persons.

However, it is necessary to distinguish between situations where certification schemes for persons are justified and situations where other forms of qualification are more appropriate. The development of new certification schemes for persons, in response to the ever increasing velocity of technological innovation and growing specialization of personnel, may compensate for variations in education and training and thus facilitate the global job market. Alternatives to certification may still be necessary in positions where public services, official or governmental operations are concerned.

In contrast to other types of conformity assessment bodies, such as management system certification/ registration bodies, one of the characteristic functions of the personnel certification body is to conduct an examination, which uses objective criteria for competence and scoring. While it is recognized that such an examination, if well planned and structured by the certification body, can substantially serve to ensure impartiality of operations and reduce the risk of a conflict of interest, alternative requirements have been included in this International Standard.

In either case, this International Standard should be the basis for the recognition of the certification bodies and their certification schemes, in order to facilitate their acceptance at the national and international levels. Only the harmonization of the system for developing and maintaining certification schemes for persons can establish the environment for mutual recognition and the global exchange of personnel.

This International Standard specifies requirements which ensure that certification bodies operating certification schemes for persons operate in a consistent, comparable and reliable manner. The requirements in this International Standard are to be considered as general requirements for bodies operating certification schemes for persons and therefore may have to be supplemented in response to additional demonstrated market need/desire (i.e. improvement of the profession) or specific government requirements (i.e. protection of the public).