

SLOVENSKI STANDARD
oSIST prEN ISO/IEC 17024:2011
01-junij-2011

Ugotavljanje skladnosti - Splošne zahteve za organe na področju certificiranja osebja (ISO/IEC/DIS 17024:2011)

Conformity assessment - General requirements for bodies operating certification of persons (ISO/IEC/DIS 17024:2011)

Konformitätsbewertung - Allgemeine Anforderungen an Stellen, die Personen zertifizieren (ISO/IEC/DIS 17024:2011)

Évaluation de la conformité - Exigences générales pour les organismes de certification procédant à la certification de personnes (ISO/IEC/DIS 17024:2011)

Ta slovenski standard je istoveten z: prEN ISO/IEC 17024

ICS:

03.100.30	Vodenje ljudi	Management of human resources
03.120.20	Certificiranje proizvodov in podjetij. Ugotavljanje skladnosti	Product and company certification. Conformity assessment

oSIST prEN ISO/IEC 17024:2011

en

EUROPEAN STANDARD
NORME EUROPÉENNE
EUROPÄISCHE NORM

DRAFT
prEN ISO/IEC 17024

April 2011

ICS 03.120.20

Will supersede EN ISO/IEC 17024:2003

English version

**Conformity assessment - General requirements for bodies
operating certification of persons (ISO/IEC/DIS 17024:2011)**

Évaluation de la conformité - Exigences générales pour les
organismes de certification procédant à la certification de
personnes (ISO/IEC/DIS 17024:2011)

Konformitätsbewertung - Allgemeine Anforderungen an
Stellen, die Personen zertifizieren (ISO/IEC/DIS
17024:2011)

This draft European Standard is submitted to CEN members for parallel enquiry. It has been drawn up by the Technical Committee CEN/CLC/TC 1.

If this draft becomes a European Standard, CEN and CENELEC members are bound to comply with the CEN/CENELEC Internal Regulations which stipulate the conditions for giving this European Standard the status of a national standard without any alteration.

This draft European Standard was established by CEN and CENELEC in three official versions (English, French, German). A version in any other language made by translation under the responsibility of a CEN and CENELEC member into its own language and notified to the CEN-CENELEC Management Centre has the same status as the official versions.

CEN and CENELEC members are the national standards bodies and national electrotechnical committees of Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland and United Kingdom.

Recipients of this draft are invited to submit, with their comments, notification of any relevant patent rights of which they are aware and to provide supporting documentation.

Warning : This document is not a European Standard. It is distributed for review and comments. It is subject to change without notice and shall not be referred to as a European Standard.

<https://standards.iteh.ai/catalog/standards/sist/3173344c-96d5-4cac-a957-e1431c307036/sist-en-iso-iec-17024-2012>



CEN Management Centre:
Avenue Marnix 17, B-1000 Brussels



CENELEC Central Secretariat:
Avenue Marnix 17, B-1000 Brussels

Contents	Page
Foreword.....	3

iTeh Standards
(<https://standards.iteh.ai>)
Document Preview

[SIST EN ISO/IEC 17024:2012](https://standards.iteh.ai/catalog/standards/sist/3173344c-96d5-4cac-a957-e1431c307036/sist-en-iso-iec-17024-2012)

<https://standards.iteh.ai/catalog/standards/sist/3173344c-96d5-4cac-a957-e1431c307036/sist-en-iso-iec-17024-2012>

Foreword

This document (prEN ISO/IEC 17024:2011) has been prepared by Technical Committee ISO/CASCO "Committee on conformity assessment" in collaboration with Technical Committee CEN/CLC/TC 1 "Criteria for conformity assessment bodies" the secretariat of which is held by BSI.

This document is currently submitted to the parallel Enquiry.

This document will supersede EN ISO/IEC 17024:2003.

Endorsement notice

The text of ISO/IEC/DIS 17024:2011 has been approved by CEN as a prEN ISO/IEC 17024:2011 without any modification.

iTeh Standards
(<https://standards.iteh.ai>)
Document Preview

[SIST EN ISO/IEC 17024:2012](https://standards.iteh.ai/catalog/standards/sist/3173344c-96d5-4cac-a957-e1431c307036/sist-en-iso-iec-17024-2012)

<https://standards.iteh.ai/catalog/standards/sist/3173344c-96d5-4cac-a957-e1431c307036/sist-en-iso-iec-17024-2012>



DRAFT INTERNATIONAL STANDARD ISO/IEC 17024

CASCO

Secretariat: ISO/CS

Voting begins on
2011-04-14Voting terminates on
2011-09-14

INTERNATIONAL ORGANIZATION FOR STANDARDIZATION • МЕЖДУНАРОДНАЯ ОРГАНИЗАЦИЯ ПО СТАНДАРТИЗАЦИИ • ORGANISATION INTERNATIONALE DE NORMALISATION
INTERNATIONAL ELECTROTECHNICAL COMMISSION • МЕЖДУНАРОДНАЯ ЭЛЕКТРОТЕХНИЧЕСКАЯ КОММИССИЯ • COMMISSION ÉLECTROTECHNIQUE INTERNATIONALE

Conformity assessment — General requirements for bodies operating certification of persons

Évaluation de la conformité — Exigences générales pour les organismes de certification procédant à la certification de personnes

[Revision of first edition (ISO 17024:2003)]

ICS 03.120.20

ISO/CEN PARALLEL PROCESSING

This draft has been developed within the International Organization for Standardization (ISO), and processed under the **ISO-lead** mode of collaboration as defined in the Vienna Agreement.

This draft is hereby submitted to the ISO member bodies and to the CEN member bodies for a parallel five-month enquiry.

Should this draft be accepted, a final draft, established on the basis of comments received, will be submitted to a parallel two-month approval vote in ISO and formal vote in CEN.

This draft is submitted to a parallel enquiry in ISO and a CDV vote in the IEC.

In accordance with the provisions of Council Resolution 15/1993 this document is circulated in the English language only.

Conformément aux dispositions de la Résolution du Conseil 15/1993, ce document est distribué en version anglaise seulement.

To expedite distribution, this document is circulated as received from the committee secretariat. ISO Central Secretariat work of editing and text composition will be undertaken at publication stage.

Pour accélérer la distribution, le présent document est distribué tel qu'il est parvenu du secrétariat du comité. Le travail de rédaction et de composition de texte sera effectué au Secrétariat central de l'ISO au stade de publication.

THIS DOCUMENT IS A DRAFT CIRCULATED FOR COMMENT AND APPROVAL. IT IS THEREFORE SUBJECT TO CHANGE AND MAY NOT BE REFERRED TO AS AN INTERNATIONAL STANDARD UNTIL PUBLISHED AS SUCH.

IN ADDITION TO THEIR EVALUATION AS BEING ACCEPTABLE FOR INDUSTRIAL, TECHNOLOGICAL, COMMERCIAL AND USER PURPOSES, DRAFT INTERNATIONAL STANDARDS MAY ON OCCASION HAVE TO BE CONSIDERED IN THE LIGHT OF THEIR POTENTIAL TO BECOME STANDARDS TO WHICH REFERENCE MAY BE MADE IN NATIONAL REGULATIONS.

RECIPIENTS OF THIS DRAFT ARE INVITED TO SUBMIT, WITH THEIR COMMENTS, NOTIFICATION OF ANY RELEVANT PATENT RIGHTS OF WHICH THEY ARE AWARE AND TO PROVIDE SUPPORTING DOCUMENTATION.

iTeh Standards
(<https://standards.iteh.ai>)
Document Preview

SIST EN ISO/IEC 17024:2012

<https://standards.iteh.ai/catalog/standards/sist/3173344c-96d5-4cac-a957-e1431c307036/sist-en-iso-iec-17024-2012>

Copyright notice

This ISO document is a Draft International Standard and is copyright-protected by ISO. Except as permitted under the applicable laws of the user's country, neither this ISO draft nor any extract from it may be reproduced, stored in a retrieval system or transmitted in any form or by any means, electronic, photocopying, recording or otherwise, without prior written permission being secured.

Requests for permission to reproduce should be addressed to either ISO at the address below or ISO's member body in the country of the requester.

ISO copyright office
Case postale 56 • CH-1211 Geneva 20
Tel. + 41 22 749 01 11
Fax + 41 22 749 09 47
E-mail copyright@iso.org
Web www.iso.org

Reproduction may be subject to royalty payments or a licensing agreement.

Violators may be prosecuted.

Contents

Page

Introduction.....	vi
1 Scope	1
2 Normative references	1
3 Terms and definitions	1
4 Principles.....	3
4.1 General	3
4.2 Impartiality	4
4.3 Competence	4
4.4 Confidentiality and openness	4
4.5 Responsiveness to complaints and appeals	4
4.6 Responsibility	4
5 General requirements	4
5.1 Legal and contractual matters	4
5.2 Responsibility for decision on certification	5
5.3 Management of impartiality	5
5.4 Finance and liability	5
6 Structural requirements	5
6.1 Management and organization structure	5
6.2 Structure of the certification body in relation to training	6
7 Resource requirements	7
7.1 General personnel requirements (internal or external)	7
7.2 Personnel involved in the certification activities	7
7.2.1 General	7
7.2.2 Requirements for examiners	7
7.2.3 Requirements for other personnel involved in the assessment	8
7.3 Outsourcing	8
7.4 Other resources	8
8 Records and information requirements	8
8.1 Records of applicants, candidates and certified persons	8
8.2 Public information	9
8.3 Confidentiality.....	9
8.4 Assessment Security	9
9 Certification scheme(s) for persons	10
10 Certification process requirements	11
10.1 Application process	11
10.2 Assessment process	11
10.3 Examination process	12
10.4 Decision on certification	12
10.5 Suspending, withdrawing or reducing the scope of certification	13
10.6 Recertification process	13
10.7 Use of certificates, logos and marks	14
10.8 Appeals against decisions on certification	14
10.9 Complaints	15
11 Management system requirements	16
11.1 General	16
11.2 General management system requirements	16
11.2.1 General	16

ISO/IEC DIS 17024

11.2.2	Management system documentation.....	16
11.2.3	Control of documents	16
11.2.4	Control of records.....	17
11.2.5	Management review.....	17
11.2.6	Internal audits	18
11.2.7	Corrective actions.....	18
11.2.8	Preventive actions	19
	Bibliography.....	20

iTeh Standards
(<https://standards.iteh.ai>)
Document Preview

[SIST EN ISO/IEC 17024:2012](https://standards.iteh.ai/catalog/standards/sist/3173344c-96d5-4cac-a957-e1431c307036/sist-en-iso-iec-17024-2012)

<https://standards.iteh.ai/catalog/standards/sist/3173344c-96d5-4cac-a957-e1431c307036/sist-en-iso-iec-17024-2012>

Foreword

ISO (the International Organization for Standardization) and IEC (the International Electrotechnical Commission) form the specialized system for worldwide standardization. National bodies that are members of ISO or IEC participate in the development of International Standards through technical committees established by the respective organization to deal with particular fields of technical activity. ISO and IEC technical committees collaborate in fields of mutual interest. Other international organizations, governmental and non-governmental, in liaison with ISO and IEC, also take part in the work. In the field of conformity assessment, the ISO Committee on conformity assessment (CASCO) is responsible for the development of International Standards and Guides.

International Standards are drafted in accordance with the rules given in the ISO/IEC Directives, Part 2.

Draft International Standards are circulated to the national bodies for voting. Publication as an International Standard requires approval by at least 75 % of the national bodies casting a vote.

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. ISO shall not be held responsible for identifying any or all such patent rights.

ISO/IEC 17024, was prepared by the *ISO Committee on conformity assessment (CASCO)*.

It was circulated for voting to the national bodies of both ISO and IEC, and was approved by both organizations.

This edition of ISO/IEC 17024 edition cancels and replaces ISO/IEC 17024:2003, which has been technically revised.

iTeh Standards
(<https://standards.iteh.ai>)
Document Preview

SIST EN ISO/IEC 17024:2012

<https://standards.iteh.ai/catalog/standards/sist/3173344c-96d5-4cac-a957-e1431c307036/sist-en-iso-iec-17024-2012>