



# SLOVENSKI STANDARD

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# INTERNATIONAL STANDARD

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## Foreword

ISO (the International Organization for Standardization) is a worldwide federation of national standards bodies (ISO member bodies). The work of preparing International Standards is normally carried out through ISO technical committees. Each member body interested in a subject for which a technical committee has been established has the right to be represented on that committee. International organizations, governmental and non-governmental, in liaison with ISO, also take part in the work. ISO collaborates closely with the International Electrotechnical Commission (IEC) on all matters of electrotechnical standardization.

International Standards are drafted in accordance with the rules given in the ISO/IEC Directives, Part 2.

The main task of technical committees is to prepare International Standards. Draft International Standards adopted by the technical committees are circulated to the member bodies for voting. Publication as an International Standard requires approval by at least 75 % of the member bodies casting a vote.

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. ISO shall not be held responsible for identifying any or all such patent rights.

ISO 2108 was prepared by Technical Committee ISO/TC 46, *Information and documentation*, Subcommittee SC 9, *Identification and description*.

This fourth edition cancels and replaces the third edition (ISO 2108:1992). It changes the ISBN to a 13 digit identifier to increase substantially the numbering capacity of the global ISBN system and to harmonise the format of the ISBN with the EAN-UCC product code system. Additional specifications on administration of the ISBN system, the assignment of ISBN and associated metadata have been added.

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## Introduction

Since its inception in 1970, the International Standard Book Number (ISBN) has been internationally recognized as the identification system for the publishing industry and book trade. An ISBN accompanies a monographic publication from its production and onwards throughout the supply and distribution chain.

The ISBN system serves as a key element of ordering and inventory systems for publishers, booksellers, libraries and other organizations. It is the basis for collecting data on new and forthcoming editions of monographic publications for directories used throughout the book trade. The use of ISBN also facilitates rights management and the monitoring of sales data for the publishing industry.

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# Information and documentation — International Standard Book Number (ISBN)

## 1 Scope

The purpose of this International Standard is to establish the specifications for the International Standard Book Number (ISBN) as a unique international identification system for each product form or edition of a monographic publication published or produced by a specific publisher. It specifies the construction of an ISBN, the rules for its assignment and use, the metadata to be associated with the ISBN allocation, and the administration of the ISBN system.

This International Standard is applicable to monographic publications (or their individual sections or chapters where these are made separately available) and certain types of related products that are available to the public. Examples of applicable and non-applicable products are provided in Annex A.

**NOTE** More detailed, operational guidance is provided in a users' manual available from the Registration Authority for this International Standard (see Clause 8).

## 2 Normative references

The following referenced documents are indispensable for the application of this document. For dated references, only the edition cited applies. For undated references, the latest edition of the referenced document (including any amendments) applies.

ISO 639-2, *Codes for the representation of names of languages — Part 2: Alpha-3 code*

ISO 3166-1, *Codes for the representation of names of countries and their subdivisions — Part 1: Country codes*

ISO 8601, *Data elements and interchange formats — Information interchange — Representation of dates and times*

ISO/IEC 15420:2000, *Information technology — Automatic identification and data capture techniques — Bar code symbology specification — EAN/UPC*

## 3 Terms and definitions

For the purposes of this document, the following terms and definitions apply.

### 3.1

#### **EAN.UCC prefix**

international product number prefix assigned by EAN International

**NOTE** Specific EAN.UCC prefixes are allocated solely for the use of the ISBN system (see 4.2).

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## 3.2

**check digit**

final character in the ISBN string which is related to all preceding characters in the string by a specified mathematical algorithm and which may be used to verify the accuracy of the ISBN string

## 3.3

**continuing resource**

publication that is issued over time with no predetermined conclusion and made available to the public in any product form, usually issued in successive or integrating issues which generally have numerical and/or chronological designations

NOTE Continuing resources include serials such as newspapers, periodicals, journals, magazines, etc. and ongoing integrating resources such as loose-leaf publications that are continually updated and web sites that are continually updated.

## 3.4

**edition**

all copies of a publication embodying essentially the same content and issued by the same entity

NOTE A single edition of a publication may be published in multiple product forms.

## 3.5

**integrating resource**

publication either finite or with no predetermined conclusion, that is added to or changed by updates that do not remain discrete and are integrated into the whole and made available to the public in any product form

NOTE Examples of integrating resources include updating loose-leaves and updating web sites.

## 3.6

**ISBN**

International Standard Book Number allocated to a registrant by an appointed ISBN registration agency in accordance with the specifications of this International Standard

## 3.7

**monographic publication**

publication conceived as a whole in one part or within a finite number of parts by its publisher/author(s) and made available to the public in any product form

## 3.8

**print on demand publication**

publication that is printed at the time a customer orders a copy of it rather than that copy being supplied from existing stocks held by the distributor or publisher

## 3.9

**product form**

size, binding, medium and/or data format of a publication

EXAMPLE The same edition of a novel may appear in the following product forms: paperback; hardback; cassette audio-book; CD audio-book; Braille, etc.

## 3.10

**registrant**

person or organization that has requested and received an ISBN for a monographic publication from an appointed ISBN registration agency

## 3.11

**registration group**

area of operation defined by the Registration Authority for ISO 2108 within which one or more appointed ISBN registration agencies function

## 4 Construction of an International Standard Book Number

### 4.1 General structure of an ISBN

As of 1st January 2007, all agencies of the ISBN system shall only assign ISBNs which consist of thirteen digits<sup>1)</sup> made up of the following elements.

- a) prefix element;
- b) registration group element;
- c) registrant element;
- d) publication element;
- e) check digit.

For specifications concerning 10 digit ISBNs assigned prior to 1st January 2007, see Annex F.

When an ISBN is displayed in human readable form (i.e. a form meant primarily to be read or written by a person, in contrast to a form primarily meant to be used by data processing equipment), it shall be preceded by the letters ISBN<sup>2)</sup> and each of the elements of the ISBN should be separated from the others by a hyphen as in the following example.

EXAMPLE: ISBN 978-90-70002-34-3

### 4.2 Prefix element

The first element of a 13 digit ISBN shall be a 3 digit prefix specified by the International ISBN Agency in conformance with the global EAN.UCC product numbering system. This prefix is made available to the International ISBN Agency by EAN International. This prefix included in the 13-digit product number indicates that this product number originates with and is part of the ISBN system.

Technical information specifying valid EAN.UCC prefixes for ISBN use shall be available from the International ISBN Agency.

### 4.3 Registration group element

The second element of a 13 digit ISBN shall indicate the registration group. It identifies the national, geographic, language or other such grouping within which one or more ISBN agencies operate.

The registration group element is allocated by the International ISBN Agency.

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1) These digits are the Arabic numerals 0 to 9 only.

2) In countries where the Latin alphabet is not used, the appropriate abbreviation for "International Standard Book Number" in the local script may be given in conjunction with the required letters ISBN in the Latin alphabet.