

SLOVENSKI STANDARD SIST EN ISO/IEC 17029:2019

01-december-2019

Ugotavljanje skladnosti - Splošna načela in zahteve za organe, ki izvajajo validacijo in verifikacijo (ISO/IEC 17029:2019)

Conformity Assessment - General principles and requirements for validation and verification bodies (ISO/IEC 17029:2019)

Konformitätsbewertung - Allgemeine Grundsätze und Anforderungen an Stellen, die Validierungs- und Verifizierungstätigkeiten durchführen (ISO/IEC 17029:2019)

Évaluation de la conformité - Exigences et principes généraux pour les organismes de validation et de vérification (ISO/IEC 17029:2019)

https://standards.iteh.ai/catalog/standards/sist/f5ca6453-20d5-483f-95e0-

Ta slovenski standard je istoveten z. be/sist-EN ISO/IEC-17029:2019

ICS:

03.120.20 Certificiranje proizvodov in

podjetij. Ugotavljanje skladnosti

Product and company certification. Conformity

assessment

SIST EN ISO/IEC 17029:2019

en,fr,de

iTeh STANDARD PREVIEW (standards.iteh.ai)

<u>SIST EN ISO/IEC 17029:2019</u> https://standards.iteh.ai/catalog/standards/sist/f5ca6453-20d5-483f-95e0-7ca6279847be/sist-en-iso-iec-17029-2019

EUROPEAN STANDARD

EN ISO/IEC 17029

NORME EUROPÉENNE **EUROPÄISCHE NORM**

November 2019

ICS 03.120.20

English version

Conformity Assessment - General principles and requirements for validation and verification bodies (ISO/IEC 17029:2019)

Évaluation de la conformité - Principes généraux et exigences pour les organismes de validation et de vérification (ISO/IEC 17029:2019)

Konformitätsbewertung - Allgemeine Grundsätze und Anforderungen an Stellen, die Validierungs- und Verifizierungstätigkeiten durchführen (ISO/IEC 17029:2019)

This European Standard was approved by CEN on 5 October 2019.

CEN and CENELEC members are bound to comply with the CEN/CENELEC Internal Regulations which stipulate the conditions for giving this European Standard the status of a national standard without any alteration. Up-to-date lists and bibliographical references concerning such national standards may be obtained on application to the CEN-CENELEC Management Centre or to any CEN and CENELEC member.

This European Standard exists in three official versions (English, French, German). A version in any other language made by translation under the responsibility of a CEN and CENELEC member into its own language and notified to the CEN-CENELEC Management Centre has the same status as the official versions. 7029-2019

CEN and CENELEC members are the national standards bodies and national electrotechnical committees of Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Republic of North Macedonia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey and United Kingdom.





CEN-CENELEC Management Centre: Rue de la Science 23, B-1040 Brussels

EN ISO/IEC 17029:2019 (E)

| Contents | Page |
|-------------------|------|
| | |
| European foreword | |

iTeh STANDARD PREVIEW (standards.iteh.ai)

SIST EN ISO/IEC 17029:2019 https://standards.iteh.ai/catalog/standards/sist/f5ca6453-20d5-483f-95e0-7ca6279847be/sist-en-iso-iec-17029-2019

EN ISO/IEC 17029:2019 (E)

European foreword

This document (EN ISO/IEC 17029:2019) has been prepared by Technical Committee ISO/CASCO "Committee on conformity assessment" in collaboration with Technical Committee CEN/CLC/JTC 1 "Criteria for conformity assessment bodies" the secretariat of which is held by BSI.

This European Standard shall be given the status of a national standard, either by publication of an identical text or by endorsement, at the latest by May 2020, and conflicting national standards shall be withdrawn at the latest by May 2020.

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. CEN shall not be held responsible for identifying any or all such patent rights.

According to the CEN-CENELEC Internal Regulations, the national standards organizations of the following countries are bound to implement this European Standard: Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Republic of North Macedonia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey and the United Kingdom.

iTeh STANDARD PREVIEW

The text of ISO/IEC 17029:2019 has been approved by CEN as EN ISO/IEC 17029:2019 without any modification.

SIST EN ISO/IEC 17029:2019 https://standards.iteh.ai/catalog/standards/sist/f5ca6453-20d5-483f-95e0-7ca6279847be/sist-en-iso-iec-17029-2019

iTeh STANDARD PREVIEW (standards.iteh.ai)

<u>SIST EN ISO/IEC 17029:2019</u> https://standards.iteh.ai/catalog/standards/sist/f5ca6453-20d5-483f-95e0-7ca6279847be/sist-en-iso-iec-17029-2019

INTERNATIONAL STANDARD

ISO/IEC 17029

First edition 2019-10

Conformity assessment — General principles and requirements for validation and verification bodies

Évaluation de la conformité — Principes généraux et exigences pour les organismes de validation et de vérification

iTeh STANDARD PREVIEW (standards.iteh.ai)

SIST EN ISO/IEC 17029:2019 https://standards.iteh.ai/catalog/standards/sist/f5ca6453-20d5-483f-95e0-7ca6279847be/sist-en-iso-iec-17029-2019



ISO/IEC 17029:2019(E)

iTeh STANDARD PREVIEW (standards.iteh.ai)

<u>SIST EN ISO/IEC 17029:2019</u> https://standards.iteh.ai/catalog/standards/sist/f5ca6453-20d5-483f-95e0-7ca6279847be/sist-en-iso-iec-17029-2019



COPYRIGHT PROTECTED DOCUMENT

© ISO/IEC 2019

All rights reserved. Unless otherwise specified, or required in the context of its implementation, no part of this publication may be reproduced or utilized otherwise in any form or by any means, electronic or mechanical, including photocopying, or posting on the internet or an intranet, without prior written permission. Permission can be requested from either ISO at the address below or ISO's member body in the country of the requester.

ISO copyright office CP 401 • Ch. de Blandonnet 8 CH-1214 Vernier, Geneva Phone: +41 22 749 01 11 Fax: +41 22 749 09 47 Email: copyright@iso.org Website: www.iso.org Published in Switzerland

ISO/IEC 17029:2019(E)

| Con | Contents | | | | |
|-------|------------|---|----------|--|--|
| Forev | word | | v | | |
| Intro | ductio | n | vi | | |
| 1 | Scon | e | 1 | | |
| 2 | - | native references | | | |
| | | | | | |
| 3 | | ns and definitions | | | |
| 4 | | ciples | | | |
| | 4.1 4.2 | General | | | |
| | 4.2 | Principles for the validation/verification process 4.2.1 Evidence-based approach to decision making | 5 5 | | |
| | | 4.2.2 Documentation | 5 5 | | |
| | | 4.2.3 Fair presentation | | | |
| | 4.3 | Principles for validation/verification bodies | | | |
| | | 4.3.1 Impartiality | | | |
| | | 4.3.2 Competence | | | |
| | | 4.3.3 Confidentiality | | | |
| | | 4.3.4 Openness | | | |
| | | 4.3.5 Responsibility | 6 | | |
| | | 4.3.6 Responsiveness to complaints | 6 | | |
| | | 4.3.7 Risk-based approach arequirements STANDARD PREVIEW | 0 | | |
| 5 | | eral requirements. | 7 | | |
| | 5.1 | Legal entity (standards itehai) Responsibility for validation/verification statements | 7 | | |
| | 5.2 | Responsibility for validation/verification statements | 7 | | |
| | 5.3 | Management of impartiality | 7 | | |
| | 5.4 | Management of impartiality | δ | | |
| 6 | Stru | ctural requirements 6279847bc/sist-en-iso-iec-17029-2019 | 8 | | |
| | 6.1 | Organizational structure and top management | | | |
| | 6.2 | Operational control | 9 | | |
| 7 | Reso | urce requirements | 9 | | |
| | 7.1 | General | | | |
| | 7.2 | Personnel | | | |
| | 7.3 | Management process for the competence of personnel | | | |
| | 7.4 | Outsourcing | | | |
| 8 | Valid | lation/verification programme | 11 | | |
| 9 | Proc | ess requirements | 11 | | |
| | 9.1 | General | | | |
| | 9.2 | Pre-engagement | | | |
| | 9.3 | Engagement | | | |
| | 9.4 | Planning | | | |
| | 9.5 | Validation/verification execution | | | |
| | 9.6 | Review | | | |
| | 9.7 | Decision and issue of the validation/verification statement | | | |
| | | 9.7.1 Decision 9.7.2 Issue of the validation/verification statement | | | |
| | 9.8 | Facts discovered after the issue of the validation/verification statement | | | |
| | 9.9 | Handling of appeals | | | |
| | 9.10 | Handling of complaints | | | |
| | 9.11 | Records | | | |
| 10 | Info | mation requirements | | | |
| 10 | 10.1 | Publicly available information | | | |
| | 10.1 | Other information to be available | | | |

ISO/IEC 17029:2019(E)

| | 10.3 | Reference to validation/verification and use of marks | 19 |
|------|-----------|---|----|
| | 10.4 | Confidentiality | 19 |
| 11 | | ngement system requirements | |
| | 11.1 | General | 19 |
| | 11.2 | Management review Internal audits | 20 |
| | 11.3 | Internal audits | 21 |
| | 11.4 | Corrective action | 21 |
| | 11.5 | Actions to address risks and opportunities | 21 |
| | 11.6 | Documented information | 22 |
| Ann | ex A (inf | formative) Elements of validation/verification programmes | 24 |
| Ann | ex B (inf | formative) Terms and concepts defined by ISO/IEC 17029 | 26 |
| Ann | ex C (inf | ormative) Illustration of validation/verification application | 28 |
| Bibl | iograph | V | 29 |
| | | | |

iTeh STANDARD PREVIEW (standards.iteh.ai)

<u>SIST EN ISO/IEC 17029;2019</u> https://standards.iteh.ai/catalog/standards/sist/f5ca6453-20d5-483f-95e0-7ca6279847be/sist-en-iso-iec-17029-2019

Foreword

ISO (the International Organization for Standardization) and IEC (the International Electrotechnical Commission) form the specialized system for worldwide standardization. National bodies that are members of ISO or IEC participate in the development of International Standards through technical committees established by the respective organization to deal with particular fields of technical activity. ISO and IEC technical committees collaborate in fields of mutual interest. Other international organizations, governmental and non-governmental, in liaison with ISO and IEC, also take part in the work.

The procedures used to develop this document and those intended for its further maintenance are described in the ISO/IEC Directives, Part 1. In particular, the different approval criteria needed for the different types of document should be noted. This document was drafted in accordance with the editorial rules of the ISO/IEC Directives, Part 2 (see www.iso.org/directives).

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. ISO and IEC shall not be held responsible for identifying any or all such patent rights. Details of any patent rights identified during the development of the document will be in the Introduction and/or on the ISO list of patent declarations received (see www.iso.org/patents) or the IEC list of patent declarations received (see http://patents.iec.ch).

Any trade name used in this document is information given for the convenience of users and does not constitute an endorsement.

For an explanation of the voluntary nature of standards, the meaning of ISO specific terms and expressions related to conformity assessment, as well as information about ISO's adherence to the World Trade Organization (WTO) principles in the Technical Barriers to Trade (TBT) see www.iso.org/iso/foreword.html.

This document was prepared by the 150 Committee on Conformity Assessment (CASCO).

Any feedback or questions on this document should be directed to the user's national standards body. A complete listing of these bodies can be found at www.iso.org/members.html.

ISO/IEC 17029:2019(E)

Introduction

Validation and verification as conformity assessment are understood to be a confirmation of reliability of information declared in claims. Other terms in use for the object of assessment by validation and verification are "statement", "declaration", "assertion", "prediction" or "report".

Both activities are distinguished according to the timeline of the assessed claim. Validation is applied to claims regarding an intended future use or projected outcome (confirmation of plausibility), while verification is applied to claims regarding events that have already occurred or results that have already been obtained (confirmation of truthfulness).

Since the requirements in this document are generic in nature, a programme for the particular validation/verification needs to be operated. Such a programme further specifies definitions, principles, rules, processes and requirements for validation/verification process steps, as well as for the competence of validators/verifiers for a specific sector. Programmes can be legal frameworks, international, regional or national standards, global initiatives, sector applications as well as individual agreements with clients of the validation/verification body.

Assurance is provided by validation/verification and gives confidence to stakeholders and parties interested in the claim. The programme can define levels of assurance, e.g. a reasonable or limited level of assurance.

According to ISO/IEC 17000, the functional approach to the demonstration that specified requirements are fulfilled describes conformity assessment as a series of the three functions:

– selection; iTeh STANDARD PREVIEW

determination; (standards.iteh.ai)

— review and attestation.
<u>SIST EN ISO/IEC 17029:2019</u>

The relationship between the generic terms and concepts defined by JSO/IEC 17000 and the terms and concepts defined by JSO/IEC 17000 and the terms and concepts defined by this document is given in Table B.1.

According to this functional approach, validation and verification as conformity assessment include a decision on the confirmation of the claim. The decision as to whether (or not) the claim conforms with the initially specified requirements is then issued by the validation/verification body as the validation/verification statement. The specified requirements can be general or detailed, e.g. the claim being free from material misstatements. The applicable programme can define additional steps within the validation/verification process.

When determining whether the claim by a client can be confirmed, validation/verification bodies need to gather information and develop a complete understanding regarding fulfilment of the specified requirements. This can include an appropriate evaluation of data and plans, reviewing documentation, performing alternative calculations, visiting sites or interviewing people.

The requirements specified by this document are common to both activities, validation as well as verification. Wherever a requirement applies only to one activity it is identified.

Validation/verification bodies can be internal bodies of the organization that provides the claim (first party), bodies that have a user interest in the claim (second party) or bodies that are independent of the person or organization that provides the claim and have no user interests in that claim (third party).

By defining validation/verification as confirmation, these activities are differentiated from other conformity assessment tools as neither resulting in a characterization (testing) nor providing examination (inspection) or an attestation of conformity for a defined period (certification). However, validation/verification is intended to match applications of the conformity assessment system. Just as test reports from a laboratory can be included for inspection purposes, or auditing the producer's management system can be used as an input for product certification, validation/verification statements can be used as an input for another conformity assessment activity. Likewise, results of

other conformity assessment activities can be used as an input when performing validation/verification activities.

Statements of conformity themselves, issued as a result of another conformity assessment activity, are not considered to be objects of validation/verification according to this document. This includes, for example, a supplier's declaration of conformity regarding product specifications according to ISO/IEC 17050, certificates according to ISO/IEC 17021-1 or design examination and verification in the context of inspection according to ISO/IEC 17020.

Furthermore, this document does not apply to situations where validation/verification activities are undertaken as steps within the process of testing (ISO/IEC 17025, ISO 15189), inspection (ISO/IEC 17020) or certification (ISO/IEC 17021-1, ISO/IEC 17065) and where specific requirements need to be applied for structuring and performing these processes. Examples are method validation as a step of a testing performed in accordance with ISO/IEC 17025 and design validation/verification in the context of implementing a management system according to ISO 9001.

Current examples for validation/verification as conformity assessment activities include claims related to greenhouse gas emissions (e.g. according to ISO 14064-3), environmental labelling, product declarations and footprints (e.g. according to ISO 14020 and ISO 14040, such as the environmental product declaration), sustainability or environmental reporting (e.g. according to ISO 14016). Potential new applications can include claims relating to construction technology, energy management, financial management, industrial automation systems, software and systems engineering, artificial intelligence, information technology, healthcare products and medical devices, machine safety, safety and design engineering, and social responsibility. However, in sector applications where validation/verification are not performed as conformity assessment activities as defined by this document, these activities are not within the scope of this document.

In this document, the following verbal forms are used: en. ai)

- "shall" indicates a requirement; SIST EN ISO/IEC 17029:2019
- "should" indicates a recommendation; standards/sist/f5ca6453-20d5-483f-95e0-7ca6279847be/sist-en-iso-iec-17029-2019
- "may" indicates a permission;
- "can" indicates a possibility or a capability.

Further details can be found in the ISO/IEC Directives, Part 2.

For the purposes of research, users are encouraged to share their views on this document and their priorities for changes to future editions. Click on the link below to take part in the online survey:

https://fr.surveymonkey.com/r/NG3LYKD