



SLOVENSKI STANDARD SIST-V CEN/CLC Guide 36:2020

01-september-2020

Napotki glede pravil za načrtovanje in predstavljanje kandidatov harmoniziranih standardov za gradbene proizvode

Guidance on the rules for drafting and presentation of candidate harmonized product standards for construction products

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ICS:

01.120	Standardizacija. Splošna pravila	Standardization. General rules
91.010.01	Gradbeništvo na splošno	Construction industry in general

SIST-V CEN/CLC Guide 36:2020 **en**

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**Guidance on the rules for
drafting and presentation of
candidate harmonized
product standards for
construction products**

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Contents	Page
European foreword	3
Introduction	4
1 Scope	5
2 Normative references	5
3 General principles	5
4 Format of a harmonized European Standard for construction products	5
4.1 Cover page of the candidate hEN	5
4.2 Element "Title"	5
4.3 Element "table of contents"	5
4.4 Element "European foreword"	6
4.5 Element "Introduction"	7
4.6 Clause 1 "Scope"	7
4.7 Clause 2 "Normative references"	8
4.8 Clause 3 "Terms, definitions, symbols, units and abbreviated terms"	8
4.9 Clause 4 "Characteristics"	9
4.10 Clause 5 "Testing, assessment and sampling methods"	11
4.11 Clause 6 "Assessment and verification of constancy of performance (AVCP)"	12
4.12 Clause 7 "Product designation"	12
4.13 Clause 8 "Marking, labelling and packaging"	13
4.14 Normative annexes	13
4.15 Informative annexes	14
4.16 Element "Bibliography"	14

European foreword

This document (CEN-CENELEC Guide 36:2020) has been prepared by CEN-CENELEC BT WG 9 'Strategy for the construction sector'.

This document is intended for use by Technical Committees drafting candidate harmonized European Standards in the Construction Sector.

It gives the rules for the presentation of standards for construction products drafted following a standardization request issued in the framework of Regulation (EU) 305/2011 (CPR).

Other EU Directives/Regulations may also apply to construction products.

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CEN-CENELEC Guide 36:2020 (E)**Introduction**

CEN-CENELEC is involved in the preparation of candidate harmonized European Standards for construction products replying to European Commission standardization requests.

It has been considered necessary to propose rules for the preparation, drafting and presentation of candidate harmonized European Standards for construction products.

Reference should also be made to the CEN Construction web site, which lists many other guidance documents relevant for the drafting work, accessible at:
<https://www.cen.eu/work/Sectors/Construction/Pages/JIS5.aspx>

Other instructions and clarifications including a list of FAQs can be found on the European Commission website at:
http://ec.europa.eu/growth/sectors/construction/product-regulation_en

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1 Scope

This Guide sets out the rules for the drafting and presentation of candidate harmonized European Standards (hENs) for construction products drafted in the framework of Regulation (EU) 305/2011 (Construction Products Regulation).

This Guide gives rules which are additional to the CEN-CENELEC Internal Regulations — Part 3 (based on ISO/IEC Directives, Part 2) when this is necessary because of the special provisions of harmonized product standards in the construction sector.

This Guide applies to all new candidate hENs and for new Work Items (WIs) revising/amending existent hENs.

2 Normative references

The following documents are referred to in the text in such a way that some or all of their content constitutes requirements of this document. For dated references, only the edition cited applies. For undated references, the latest edition of the referenced document (including any amendments) applies.

CEN-CENELEC Internal Regulations — Part 3:2019, *Principles and rules for the structure and drafting of CEN and CENELEC documents (ISO/IEC Directives — Part 2:2018, modified)*

TF N 687rev1, *Implementation of the Construction Products Regulation (CPR) in harmonized standards - Template for Annex ZA*

NOTE Guidance documents can be found in the following link: <https://www.cen.eu/work/Sectors/Construction/Pages/JIS5.aspx>

3 General principles

This Guide gives the framework to be followed by Technical Committees (TCs) for drafting of a candidate hEN in the framework of the Construction Products Regulation (CPR).

Part 3 of the CEN-CENELEC Internal Regulations shall be used in conjunction with this document when preparing a new candidate hEN, or when revising/amending an existing harmonized European Standard for construction products as stated in the scope of this document.

For each clause of the candidate hENs to be drafted, a number of examples regarding their content are given.

4 Format of a harmonized European Standard for construction products

4.1 Cover page of the candidate hEN

The cover page of a candidate hEN is prepared by CEN-CENELEC Management Centre (CCMC). However, each concerned TC shall decide the title of the candidate hEN which shall be appropriate to its contents.

4.2 Element “Title”

The title page shall be prepared according to Clause 11 of CEN-CENELEC Internal Regulations — Part 3:2019.

The proposed title should not be different from the one given in the standardization request (if available) or TC answer to the mandate prepared by the TC and accepted by the European Commission.

4.3 Element “table of contents”

A “Table of contents” is necessary to make the consultation of the candidate hEN easier.

Clause 6 of CEN-CENELEC Internal Regulations — Part 3:2019 provides guidance on the Organization and subdivision of the standard.

Terms in the “Terms and definitions” clause shall not be listed in the table of contents.

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The following lists provides the framework on which a candidate hEN for construction products should be based:

European foreword**Introduction**

- 1 Scope**
- 2 Normative references**
- 3 Terms, definitions, symbols, units and abbreviated terms**
- 4 Characteristics**
- 5 Testing, assessment and sampling methods**
- 6 Assessment and verification of constancy of performance**
- 7 Product designation**
- 8 Marking, labelling and packaging**
- 9 to n Other (if needed)**

Annex(es) (normative and or informative) etc.

Annex ZA (exclusively for Regulation (EU) 305/2011), **Annex ZB, etc.** (for other Directives, if any).

Bibliography**4.4 Element “European foreword”**

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The foreword shall be prepared according to Clause 12 of CEN-CENELEC Internal Regulations — Part 3:2019.