

SLOVENSKI STANDARD SIST EN ISO 20387:2020

01-november-2020

Biotehnologija - Biobančništvo - Splošne zahteve za biobančništvo (ISO 20387:2018)

Biotechnology - Biobanking - General requirements for biobanking (ISO 20387:2018)

Biotechnologie - Biobanking - Allgemeine Anforderungen an Biobanking (ISO 20387:2018)

iTeh STANDARD PREVIEW

Biotechnologie - «Biobanking» Exigences générales relatives au «biobanking» (ISO 20387:2018)

SIST EN ISO 20387:2020

Ta slovenski standard je istoveten z og/stan EN ISO 20387 2020 15-975 66a02 2c2d0a/sist-en-iso-20387-2020

ICS:

07.080 Biologija. Botanika. Zoologija Biology. Botany. Zoology

SIST EN ISO 20387:2020 en,fr,de

iTeh STANDARD PREVIEW (standards.iteh.ai)

EUROPEAN STANDARD

EN ISO 20387

NORME EUROPÉENNE

EUROPÄISCHE NORM

September 2020

ICS 07.080

English version

Biotechnology - Biobanking - General requirements for biobanking (ISO 20387:2018)

Biotechnologie - "Biobanking" - Exigences générales relatives au "biobanking" (ISO 20387:2018)

Biotechnologie - Biobanking - Allgemeine Anforderungen an Biobanking (ISO 20387:2018)

This European Standard was approved by CEN on 31 August 2020.

CEN and CENELEC members are bound to comply with the CEN/CENELEC Internal Regulations which stipulate the conditions for giving this European Standard the status of a national standard without any alteration. Up-to-date lists and bibliographical references concerning such national standards may be obtained on application to the CEN-CENELEC Management Centre or to any CEN and CENELEC member.

This European Standard exists in three official versions (English, French, German). A version in any other language made by translation under the responsibility of a CEN and CENELEC member into its own language and notified to the CEN-CENELEC Management Centre has the same status as the official versions.

CEN and CENELEC members are the national standards bodies and national electrotechnical committees of Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Republic of North Macedonia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey and United Kingdom. 00ed-4215-9719-

66a02f2c2d0a/sist-en-iso-20387-2020





CEN-CENELEC Management Centre: Rue de la Science 23, B-1040 Brussels

EN ISO 20387:2020 (E)

Contents	Page
	2
European foreword	3

iTeh STANDARD PREVIEW (standards.iteh.ai)

European foreword

The text of ISO 20387:2018 has been prepared by Technical Committee ISO/TC 276 "Biotechnology" of the International Organization for Standardization (ISO) and has been taken over as EN ISO 20387:2020 by Technical Committee CEN/CLC/JTC 1 "Criteria for conformity assessment bodies" the secretariat of which is held by BSI.

This European Standard shall be given the status of a national standard, either by publication of an identical text or by endorsement, at the latest by March 2021, and conflicting national standards shall be withdrawn at the latest by March 2021.

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. CEN shall not be held responsible for identifying any or all such patent rights.

This document has been prepared under a mandate given to CEN by the European Commission and the European Free Trade Association, and supports essential requirements of EU Directive(s).

According to the CEN-CENELEC Internal Regulations, the national standards organizations of the following countries are bound to implement this European Standard: Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Republic of North Macedonia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey and the United Kingdom.

(standards.iteh.ai)

Endorsement notice

The text of ISO 20387:2018 has been approved by CEN as EN ISO 20387:2020 without any modification.

iTeh STANDARD PREVIEW (standards.iteh.ai)

INTERNATIONAL STANDARD

ISO 20387

First edition 2018-08

Biotechnology — Biobanking — General requirements for biobanking

 $\label{eq:biotechnologie} \textit{ $-$ ``elatives au $'$ while a sum of the property of the proper$

iTeh STANDARD PREVIEW (standards.iteh.ai)

<u>SIST EN ISO 20387:2020</u> https://standards.iteh.ai/catalog/standards/sist/0c259067-00ed-4215-97f9-66a02f2c2d0a/sist-en-iso-20387-2020



Reference number ISO 20387:2018(E)

ISO 20387:2018(E)

iTeh STANDARD PREVIEW (standards.iteh.ai)

<u>SIST EN ISO 20387:2020</u> https://standards.iteh.ai/catalog/standards/sist/0c259067-00ed-4215-97f9-66a02f2c2d0a/sist-en-iso-20387-2020



COPYRIGHT PROTECTED DOCUMENT

© ISO 2018

All rights reserved. Unless otherwise specified, or required in the context of its implementation, no part of this publication may be reproduced or utilized otherwise in any form or by any means, electronic or mechanical, including photocopying, or posting on the internet or an intranet, without prior written permission. Permission can be requested from either ISO at the address below or ISO's member body in the country of the requester.

ISO copyright office CP 401 • Ch. de Blandonnet 8 CH-1214 Vernier, Geneva Phone: +41 22 749 01 11 Fax: +41 22 749 09 47 Email: copyright@iso.org Website: www.iso.org Published in Switzerland

Contents					
Fore	eword		v		
Intr	oductio	n	vi		
1	Scop	e	1		
2	Normative references				
3	Terms and definitions				
		ral requirements			
4	4.1	General			
	4.2	Impartiality			
	4.3	Confidentiality			
5	Struc	ctural requirements	9		
6	Reso	urce requirements	10		
	6.1	General			
	6.2	Personnel			
		6.2.1 General			
		6.2.2 Competence and competence assessment			
	6.0	6.2.3 Training	11		
	6.3	Facilities/dedicated areas and environmental conditions	12		
	6.4 6.5	Externally provided processes, products and services	12		
7					
/	7 1	ess requirements (standards.iteh.ai) General	14 14		
	7.1	Collection of biological material and associated data	15		
	7.2	7.2.1 Documented information requirements	15		
		7.2.2 https://revaleguisitionanformation/sist/0c259067-00ed-4215-97f9-	15		
		7.2.1 Documented information requirements 7.2.2 https://reacquisition.information/sist/0c259067-00ed-4215-979- 7.2.3 Collection procedure/sist-en-iso-20387-2020	15		
	7.3	Reception and distribution of biological material and associated data	15		
		7.3.1 Access principles			
		7.3.2 Reception			
	7.4	7.3.3 Distribution			
	7.4 7.5	Transport of biological material and associated dataTraceability of biological material and associated data			
	7.5 7.6	Preparation and preservation of biological material			
	7.7	Storage of biological material			
	7.8	Quality control of biological material and associated data	19		
		7.8.1 General			
		7.8.2 Quality control of processes			
		7.8.3 Quality control of data			
	7.9	Validation and verification of methods			
		7.9.1 General			
		7.9.2 Validation			
	7.10	7.9.3 Verification Management of information and data			
	7.10	Nonconforming output			
	7.11	7.11.1 General			
		7.11.2 Control of nonconforming output			
	7.12	Report requirements			
		7.12.1 General			
		7.12.2 Content of the report			
	7.13	Complaints	23		
8	Qual	ity management system requirements			
	8.1	Options	24		

ISO 20387:2018(E)

	8.1.1	General	24
	8.1.2	Option A	24
	8.1.3	Option B.	24
8.2	2 Docum	nented information for the quality management system (Option A)	24
8.3	3 Contro	l of quality management system documents (Option A)	25
8.4	4 Contro	l of records (Option A)	25
8.5	5 Action	s to address risks and opportunities (Option A)	25
8.6	6 Improv	vement (Option A)	26
8.7	7 Correc	tive action for nonconforming output (Option A)	26
8.8	3 Interna	al audits (Option A)	27
8.9	9 Quality	management reviews (Option A)	27
Annex A	(normative)	Documentation requirements	29
Annex B	(informative	e) Implementation guidance for <u>Annex A</u>	31
Annex C	(informative	e) Quality management system options	34
Bibliography			35

iTeh STANDARD PREVIEW (standards.iteh.ai)

Foreword

ISO (the International Organization for Standardization) is a worldwide federation of national standards bodies (ISO member bodies). The work of preparing International Standards is normally carried out through ISO technical committees. Each member body interested in a subject for which a technical committee has been established has the right to be represented on that committee. International organizations, governmental and non-governmental, in liaison with ISO, also take part in the work. ISO collaborates closely with the International Electrotechnical Commission (IEC) on all matters of electrotechnical standardization.

The procedures used to develop this document and those intended for its further maintenance are described in the ISO/IEC Directives, Part 1. In particular, the different approval criteria needed for the different types of ISO documents should be noted. This document was drafted in accordance with the editorial rules of the ISO/IEC Directives, Part 2 (see www.iso.org/directives).

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. ISO shall not be held responsible for identifying any or all such patent rights. Details of any patent rights identified during the development of the document will be in the Introduction and/or on the ISO list of patent declarations received (see www.iso.org/patents).

Any trade name used in this document is information given for the convenience of users and does not constitute an endorsement.

For an explanation of the voluntary nature of standards, the meaning of ISO specific terms and expressions related to conformity assessment, as well as information/about ISO's adherence to the World Trade Organization (WTO) principles in the Technical Barriers to Trade (TBT) see www.iso.org/iso/foreword.html. (Standards.iteh.ai)

This document was prepared by Technical Committee ISO/TC 276, *Biotechnology*.

Any feedback or questions on this document should be directed to the user's national standards body. A complete listing of these bodies can be found at www.isborg/members.html.

ISO 20387:2018(E)

Introduction

This document has been developed with the objective of promoting confidence in biobanking. It contains requirements to enable biobanks to demonstrate competent biobank operation and the ability to provide biological material and associated data of appropriate quality for research and development.

This is intended to be achieved by the planning and implementation of policies, processes and procedures covering the life cycle of biological materials and their associated data. The use of this document facilitates cooperation, fosters exchange, and assists in the harmonization of practices among biobanks, researchers and other parties.

In this document, the following verbal forms are used:

- "shall" indicates a requirement;
- "should" indicates a recommendation;
- "may" indicates a permission;
- "can" indicates a possibility or a capability.

Further details can be found in the ISO/IEC Directives, Part 2.

iTeh STANDARD PREVIEW (standards.iteh.ai)

Biotechnology — Biobanking — General requirements for biobanking

1 Scope

This document specifies general requirements for the competence, impartiality and consistent operation of biobanks including quality control requirements to ensure biological material and data collections of appropriate quality.

This document is applicable to all organizations performing biobanking, including biobanking of biological material from multicellular organisms (e.g. human, animal, fungus and plant) and microorganisms for research and development.

Biobank users, regulatory authorities, organizations and schemes using peer-assessment, accreditation bodies, and others can also use this document in confirming or recognizing the competence of biobanks.

This document does not apply to biological material intended for food/feed production, laboratories undertaking analysis for food/feed production, and/or therapeutic use.

International, national or regional regulations or requirements can also apply to specific topics covered in this document Teh STANDARD PREVIEW

For entities handling human materials procured and used for diagnostic and treatment purposes ISO 15189 and other clinical standards are intended to apply first and foremost.

SIST EN ISO 20387:2020

Normative references.iteh.ai/catalog/standards/sist/0c259067-00ed-4215-97f9-

The following documents are referred to in the text in such a way that some or all of their content constitutes requirements of this document. For dated references, only the edition cited applies. For undated references, the latest edition of the referenced document (including any amendments) applies.

ISO 8601, Data elements and interchange formats — Information interchange — Representation of dates and times

Terms and definitions

For the purposes of this document, the following terms and definitions apply.

ISO and IEC maintain terminological databases for use in standardization at the following addresses:

- ISO Online browsing platform: available at https://www.iso.org/obp
- IEC Electropedia: available at http://www.electropedia.org/

3.1

accessioning

logging

documenting the addition of a new biological material and/or associated data to a biobank

3.2

acquisition

act of obtaining possession and/or custody of biological material and/or associated data