
Information technology — Destruction of data carriers —

Part 3: Process of destruction of data carriers

*Technologies de l'information — Destruction de véhicules de
données —*

Partie 3: Processus de destruction des supports de données

iTeh Standards
(<https://standards.iteh.ai>)
Document Preview

ISO/IEC 21964-3:2018

<https://standards.iteh.ai/catalog/standards/iso/ceec40e8-a5fd-446a-958e-18b35326deb5/iso-iec-21964-3-2018>



iTeh Standards
(<https://standards.itih.ai>)
Document Preview

ISO/IEC 21964-3:2018

<https://standards.itih.ai/catalog/standards/iso/ceec40e8-a5fd-446a-958e-18b35326deb5/iso-iec-21964-3-2018>



COPYRIGHT PROTECTED DOCUMENT

© ISO/IEC 2018

All rights reserved. Unless otherwise specified, or required in the context of its implementation, no part of this publication may be reproduced or utilized otherwise in any form or by any means, electronic or mechanical, including photocopying, or posting on the internet or an intranet, without prior written permission. Permission can be requested from either ISO at the address below or ISO's member body in the country of the requester.

ISO copyright office
CP 401 • Ch. de Blandonnet 8
CH-1214 Vernier, Geneva
Phone: +41 22 749 01 11
Fax: +41 22 749 09 47
Email: copyright@iso.org
Website: www.iso.org

Published in Switzerland

Contents

Page

Foreword	iv
Introduction	v
1 Scope	1
2 Normative references	1
3 Processing	1
3.1 General.....	1
3.2 Process definition.....	2
3.3 Determination of the risk structure.....	2
3.4 Process execution.....	3
3.5 Inspection and testing.....	3
3.5.1 Requirements to the data controller.....	3
3.5.2 Process reliability.....	3
3.5.3 Requirements to certificates of service providers.....	4
4 Process criteria	4
4.1 General.....	4
4.2 Criteria for all varieties of data carrier destruction.....	4
4.3 Criteria for variety 1.....	4
4.4 Criteria for variety 2.....	5
4.5 Criteria for variety 3.....	5
4.6 Criteria for the infrastructure of the service provider for variety 3.....	7
4.7 Take-over record.....	8
4.8 Destruction record.....	8

Document Preview

ISO/IEC 21964-3:2018

<https://standards.iteh.ai/catalog/standards/iso/ceec40e8-a5fd-446a-958e-18b35326deb5/iso-iec-21964-3-2018>

Foreword

ISO (the International Organization for Standardization) and IEC (the International Electrotechnical Commission) form the specialized system for worldwide standardization. National bodies that are members of ISO or IEC participate in the development of International Standards through technical committees established by the respective organization to deal with particular fields of technical activity. ISO and IEC technical committees collaborate in fields of mutual interest. Other international organizations, governmental and non-governmental, in liaison with ISO and IEC, also take part in the work. In the field of information technology, ISO and IEC have established a joint technical committee, ISO/IEC JTC 1.

The procedures used to develop this document and those intended for its further maintenance are described in the ISO/IEC Directives, Part 1. In particular the different approval criteria needed for the different types of document should be noted (see www.iso.org/directives).

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. ISO and IEC shall not be held responsible for identifying any or all such patent rights. Details of any patent rights identified during the development of the document will be in the Introduction and/or on the ISO list of patent declarations received (see www.iso.org/patents).

Any trade name used in this document is information given for the convenience of users and does not constitute an endorsement.

For an explanation on the voluntary nature of standards, the meaning of ISO specific terms and expressions related to conformity assessment, as well as information about ISO's adherence to the World Trade Organization (WTO) principles in the Technical Barriers to Trade (TBT) see the following URL: www.iso.org/iso/foreword.html.

This document was prepared by DIN, German Institute for Standardization (as national standard DIN 66399-3) and drafted in accordance with its editorial rules. It was assigned to Joint Technical Committee ISO/IEC JTC 1, *Information technology*, and adopted under the “fast-track procedure”.

A list of all parts in the ISO/IEC 21964 series can be found on the ISO website.

Any feedback or questions on this document should be directed to the user's national standards body. A complete listing of these bodies can be found at www.iso.org/members.html.

Introduction

Everybody, who processes confidential, personal and/or sensitive data, for themselves or on behalf of others, is obliged to ensure an adequate and secure disposal and destruction of data carrier.

Secure destruction means in this regard, that the data carriers, on which the information in need of protection is represented, are destroyed in a way, that the reproduction of the represented information are either impossible or most widely aggravated (ISO/IEC 21964-1 and ISO/IEC 21964-2).

Not just the secure destruction itself should be noted, but also the whole process from the point of origin through to the environmentally friendly recycling/disposal in accordance with laws and regulations currently in force.

iTeh Standards
(<https://standards.iteh.ai>)
Document Preview

[ISO/IEC 21964-3:2018](https://standards.iteh.ai/catalog/standards/iso/ceec40e8-a5fd-446a-958e-18b35326deb5/iso-iec-21964-3-2018)

<https://standards.iteh.ai/catalog/standards/iso/ceec40e8-a5fd-446a-958e-18b35326deb5/iso-iec-21964-3-2018>

