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## Information technology — Keyboard layouts for text and office systems —

### Part 12: Keyboard group selection

*Traitement de l'information — Dispositions de claviers pour systèmes bureautiques —*

*Partie 12: Technologies de l'information — Disposition des claviers conçus pour la bureautique — Partie 12 : Sélection des groupes sur clavier*

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## Foreword

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This document was prepared by Joint Technical Committee ISO/IEC JTC 1, *Information technology*, Subcommittee SC 35, *User interfaces*.

A list of all parts in the ISO/IEC 9995 series can be found on the ISO website.

Any feedback or questions on this document should be directed to the user's national standards body. A complete listing of these bodies can be found at [www.iso.org/members.html](http://www.iso.org/members.html).

## Introduction

Many keyboard layouts are used over the whole world. This document specifies a way to navigate between keyboard groups, so a user can use more than one collection of characters, for example, to write text in more than one language, or input names of persons or places in different scripts.

Many graphic operating environments offer a way to click on an icon to change the keyboard group. This document offers an alternative way to change keyboard group in a few keyboard strokes, and in a standardized way, only using characters that are widely available on keyboards across the world.

This document builds on ISO/IEC TR 15440.

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