
**Document management — Electronic
content/document management
(CDM) data interchange format**

*Gestion de documents — Format d'échange de données pour la
gestion de documents/du contenu électronique*

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Contents

Page

Foreword	iv
Introduction	v
1 Scope	1
2 Normative references	1
3 Terms and definitions	1
4 Abbreviated terms	1
5 XML-based data interchange format with OPC-based packaging	2
5.1 General.....	2
5.2 Use of XML and OPC for content/document management data.....	2
5.2.1 Overview of OPC structure.....	2
5.2.2 Content/document management (CDM) — Specific OPC structure.....	2
5.2.3 Content/document management (CDM) — Specific relationships.....	2
5.2.4 Overview of XML structure.....	2
5.2.5 Content/document management (CDM) — Specific XML structure.....	3
5.3 Representing CDM data — Example.....	7
5.4 Representing CDM data and associated content using the OPC package — Example.....	9
Bibliography	13

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Foreword

ISO (the International Organization for Standardization) is a worldwide federation of national standards bodies (ISO member bodies). The work of preparing International Standards is normally carried out through ISO technical committees. Each member body interested in a subject for which a technical committee has been established has the right to be represented on that committee. International organizations, governmental and non-governmental, in liaison with ISO, also take part in the work. ISO collaborates closely with the International Electrotechnical Commission (IEC) on all matters of electrotechnical standardization.

The procedures used to develop this document and those intended for its further maintenance are described in the ISO/IEC Directives, Part 1. In particular the different approval criteria needed for the different types of ISO documents should be noted. This document was drafted in accordance with the editorial rules of the ISO/IEC Directives, Part 2 (see www.iso.org/directives).

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. ISO shall not be held responsible for identifying any or all such patent rights. Details of any patent rights identified during the development of the document will be in the Introduction and/or on the ISO list of patent declarations received (see www.iso.org/patents).

Any trade name used in this document is information given for the convenience of users and does not constitute an endorsement.

For an explanation on the voluntary nature of standards, the meaning of ISO specific terms and expressions related to conformity assessment, as well as information about ISO's adherence to the World Trade Organization (WTO) principles in the Technical Barriers to Trade (TBT) see the following URL: www.iso.org/iso/foreword.html.

This document was prepared by Technical Committee ISO/TC 171, *Document management applications*, Subcommittee SC 2, *Document file formats, EDMS systems and authenticity of information*.

This second edition cancels and replaces the first edition (ISO 22938:2008), which has been technically revised.

Introduction

This document specifies a consistent interchange format for data contained in electronic content/document management (CDM) systems, including documents, their associated resources, and retrieval index values that are stored in, or managed by, these technologies. Such a standard should facilitate the *exact* interchange of CDM data, i.e. the standard should not require that the data be irreversibly modified or packaged within a format that does not allow the reconstruction of the original data. Therefore, this document avoids choosing one particular data format and anointing it as the interchange standard for CDM. Rather, this document specifies a common markup format, based on the XML (eXtensible Markup Language), which encapsulates all forms of CDM data. A DTD (document type definition) describes the XML markup used for CDM data transfer. The XML format is a W3C (World Wide Web Consortium) standard, adopted in February 1998. XML is extensible, so that additional CDM formats may be easily specified by appropriately updating the DTD.

The purpose of this document is to define standards for information interchange in a way that benefits both the consumers and vendors of content/document management systems. Some possible benefits are as follows:

- a) document information can be exported from one standard's compliant CDM system and afterwards imported to another standard's compliant CDM system;
- b) disparate CDM systems within an enterprise (due to autonomous selection, replacement, or merger/acquisition) will be able to exchange or consolidate CDM information.

To this end, the standards are defined with the goal of striking a balance between being either too restrictive or too general. They should be broad enough to encompass all common CDM information types and all common uses of CDM systems, as well as ones that might be expected in the future. On the other hand, the standards should be restrictive enough so that CDM vendors do not have inordinate difficulty complying with the standards.

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Document management — Electronic content/document management (CDM) data interchange format

1 Scope

This document defines the interchange format for content/document management (CDM) data and all associated resources.

2 Normative references

The following documents are referred to in the text in such a way that some or all of their content constitutes requirements of this document. For dated references, only the edition cited applies. For undated references, the latest edition of the referenced document (including any amendments) applies.

ISO/IEC 29500-2:2012, *Information technology — Document description and processing languages — Office Open XML file formats — Part 2: Open Packaging Conventions*

BERNERS-LEE T., FIELDING R. and MASINTER L. RFC 3986: *Uniform Resource Identifier (URI): Generic Syntax*. The Internet Society, 2005 [viewed 2017-05-15]. Available from: <http://www.ietf.org/rfc/rfc3986.txt>

3 Terms and definitions

For the purposes of this document, the following terms and definitions apply.

ISO and IEC maintain terminological databases for use in standardization at the following addresses:

- IEC Electropedia: available at <http://www.electropedia.org/>
- ISO Online browsing platform: available at <http://www.iso.org/obp>

3.1

document

discreet unit or collection of content

3.2

rendition

electronic encoding of a *document* (3.1)

3.3

packages

collection containing *rendition(s)* (3.2) and related metadata

4 Abbreviated terms

CDM	content/document management
DTD	document type definition
W3C	World Wide Web Consortium
XML	eXtensible Markup Language